



Northern Rivers General Practice Network
PO Box 106, Lismore, NSW 2480
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www.nrgpn.org.au

Invitation

NRGPN Annual General Meeting

Thursday 19 December 2019
6.15pm

at

Education Centre
St Vincent's Private Hospital
20 Dalley Street, Lismore

Program:

6.15 pm – AGM

Please RSVP by
Thursday 18 December 2019
email info@nrgpn.org.au

The NRGPN Annual Report for 2018-2019
is available on www.nrgpn.org.au

NOTICE OF ANNUAL GENERAL MEETING
for the
Northern Rivers General Practice Network (NSW) Limited
ACN 062 273 036

Thursday 19 December 2019 at 6.15pm
Education Centre, St Vincent's Private Hospital
20 Dalley Street, Lismore

Notice is hereby given that the Annual General Meeting of the members of the Northern Rivers General Practice Network (NSW) Ltd will be held at the Education Centre, St Vincent's Private Hospital, Lismore on Thursday 19 December 2019 at 6.15 pm to consider and if thought fit to pass the following ordinary resolutions:

1. That the minutes of Northern Rivers General Practice Network (NSW) Ltd Annual General Meeting held on 4 April 2019 be adopted as a true and correct record.
2. That the financial statements of the company for the year ended 30 June 2018 be adopted.
3. Election of Directors.
4. Special Resolutions to Amend the Constitution

AGENDA

1. Present
2. Apologies
3. Proxies
4. Minutes of previous meeting (copy attached).
5. [Directors Report](#) – Nathan Kesteven
6. Presentation of [Financial Statements](#)
7. Appointment of Auditors
8. Election of Committee Members
9. Special Resolutions to Amend the Constitution
10. Other Business

Please Note: Each member is entitled to vote at the Annual General Meeting and if he or she is unable to attend, the member should appoint a proxy in order to secure the Member's right to vote.

David Guest
Secretary, Northern Rivers General Practice Network (NSW) Ltd
28 November, 2019

**Annual General Meeting of the Northern Rivers General Practice Network
held on Thursday 4 April 2019 at 6.30pm at the Goonellabah Medical Centre**

1. Present

D Guest, Nathan Kesteven, Nick de Marco; In attendance – Leanne Tully (minutes)
Acknowledgement to country

2. APOLOGIES

Dr Jane Barker

3. PROXIES

Dr Guest held proxies for Dr Andrew Binns and Dr Ruth Tinker
A quorum of five members was obtained.

4. Previous Minutes

The previous minutes of the 2017 AGM were accepted.
Moved. Nathan Kesteven: Seconded: Nick de Marco

5. Chairman's report

The Chairman's report is available online. The NRGPN's focus for the coming year is on partnerships, education and improved communication. It was noted that there had been a lot of interest in the FaceBook group and the Nordocs education days

6. Presentation of Financial Statements

The Network made a small profit for the first time since being defunded.
The Financial Statements were accepted.
Moved: D Guest: Seconded: Nick de Marco

7. Appointment of auditor

Thomas Noble and Russell have been the auditors for over five years.
It was accepted that they be reappointed for the coming financial year.
Moved: David Guest: Seconded: Nathan Kesteven

8. Election of directors

No new nominations were received. There are 6 positions on the Board.
The Board would arrange for the appointment of additional directors from the membership.
It was resolved to leave the level of remuneration unchanged at \$2,000.
Moved: David Guest: Seconded: Nathan Kesteven

9. Other Business

Nil.

10. There being no further business, the meeting closed at 6.47pm.

Approved by Dr Nathan Kesteven, Chairperson 2018



**ANNUAL GENERAL MEETING – THURSDAY 19 DECEMBER 2019,
6.15 PM
NOMINATION FORM**

The Northern Rivers General Practice Network (NRGPN) is set up as a company limited by guarantee. As a result, we are bound by the regulations of the Corporations Act 2001. According to these regulations an annual general meeting must be held each year. At this meeting, the financial report is presented. It is also a requirement that an election be held for directors of NRGPN.

Our board structure is made up of a minimum of five and a maximum of nine directors from our GP membership. Up to two additional directors may be appointed by the board at their discretion.

Under the Northern Rivers General Practice Network (NSW) Ltd’s constitution, GP directors hold office for a term of two years and after that may stand for re-election. There are four (4) GP member positions available for nomination.

Any member who is unable to attend the meeting may cast their vote by proxy. Below is a nomination form for election of directors of the NRGPN. **Please return to info@nrgpn.org.au or fax 02 6624 4406 by no later than Wednesday 18 December 2019.**

**NORTHERN RIVERS GENERAL PRACTICE NETWORK (NSW) LTD
NOMINATION FORM FOR DIRECTORS**

We, the undersigned, nominate

.....

for the position of Director on the Northern Rivers General Practice Network Board.

Name:.....

Signed.....

Date:.....

Name:.....

Signed.....

Date:.....



**NORTHERN RIVERS GENERAL PRACTICE NETWORK (NSW) LTD
NOMINATION FORM FOR DIRECTORS**

I,

am willing to be nominated for the position of Director on the Northern Rivers General Practice Network Board

Signed:

Date:

(Please use BLOCK LETTERS)

Annual General Meeting of the Northern Rivers General Practice Network

to be held at the Education Centre
St Vincent's Private Hospital
20 Dalley Street, Lismore
at 6.15 pm on Thursday 19 December 2019

Proxy Form

I _____ (*insert name*)

of _____ (*insert address*)

being a member of the Northern Rivers General Practice Network (NSW) Ltd,

hereby appoint _____ (*insert full name of proxy*)

of _____ (*insert address of proxy*)

or failing him/her _____ (*insert full name of proxy*)

of _____ (*insert address of proxy*)

as my proxy to vote for me and on my behalf at the Annual General Meeting of the Northern Rivers General Practice Network (NSW) Ltd on 4 April 2019 and at any adjournment thereof.

Signed this day _____ (day) of _____ (month) 2019

Signature

Print name

To be returned to info@nrgpn.org.au or fax 02 6624 4406 by Wednesday 18 December 2019.



NORTHERN RIVERS GENERAL PRACTICE NETWORK (NSW) LIMITED
ACN 062 273 036
NOTICE OF SPECIAL RESOLUTION
UNDER SECTION 136 (NO 2) OF THE CORPORATIONS ACT 2001 (CTH)

Take notice that the Annual General Meeting of the Northern Rivers General Practice Network (NSW) Limited will be held at St Vincent's Hospital Education Centre on the 19th day of December 2019 at 6.15 pm for the consideration of and, if thought fit, passing of the following resolutions as special resolutions for the amendment of the NRGPN Constitution:

1. 1.1 Amend the definition of "company" to read:

"Company" means the Northern Rivers Medical Network (NSW) Limited trading as Nordocs

2. Amend sub-clauses 2.3 a – e and i to read:

a. "To maintain and improve standards of general practice and other medical specialties through research, communication, quality assurance and continuing Education.

b. To improve communication and cooperation within the general practitioner community and between general practitioners and other medical practitioners in the Northern Rivers region of New South Wales.

c. To improve communication between medical practitioners and other parties and people involved in health service provision or development.

d. To improve the health care of the residents of the Northern Rivers region of New South Wales, by utilising the skills, knowledge and experience of local medical practitioners more effectively within the regional health system;

e. To advocate on behalf of medical practitioners;g. To provide all medical practitioners access to forums in which they can discuss health issues and have an input into the planning and development of local and regional health policies, programs and services.

i. To involve general practitioners more in hospital care of patients with the aim of enabling general practitioners to share clinical responsibility for the care of their patients and to act as a bridge between community medicine and hospital based care.

3. Amend clause 9.2 to read:

Criteria for Membership includes:

Medical practitioners recognised as such by the Medical Board of Australia who reside or practice within the geographical region of the Northern Rivers bounded to the north by the northern New South Wales border and to the south by the Clarence River but including the city of Grafton.

4. Amend sub-clause 12.1 a. to read:

a. 'The company must have a minimum of six (6) Directors and a maximum of (11) Directors of which one half of their number must be general practitioners.'

5. Amend clause 12.1 to include the following additional sub-clauses:

e. A director who is a medical practitioner must be recognised as such by the Medical Board of Australia.

f. Any member of the company must reside or work within the geographical region of the Northern Rivers bounded to the north by the northern New South Wales border and to the south by the Clarence River but including the city of Grafton"

DATED this 28th day of November, 2019.

BY ORDER of the Board

David Guest
Secretary NRGPN